



Alberta Weekly Newspapers Association C. A. MacLean Foundation

C.A. MacLean News Media Internship Program

The C.A. MacLean Foundation will be sponsoring six ten-week internships during 2019. The internship program will allow students to learn first-hand the importance of community journalism, having them work alongside the editors, reporters and photographers of the community newspapers in Alberta or Northwest Territories.

Newspapers chosen by lottery to participate in the internship program will select their own intern(s) from candidate application profiles supplied to them by the Alberta Weekly Newspapers Association in conjunction with the C.A. MacLean Foundation committee. A candidate must be identified before funding will be approved for the program.

Participating newspapers must agree to pay the intern \$20 per hour (based on a 35 hour work week) for a 10-week period, which will be split 50/50 between the newspaper and program funding. The host newspaper is responsible for any applicable employment and payroll taxes and work related expenses, and the AWNA will contribute funding of \$3500 at the conclusion of the internship, once the completion form is submitted and approved.

Please note that the host newspaper may extend the internship period beyond ten weeks, but there will be no additional funds outside of the \$3500 contributed. If you choose to extend the internship period over a greater allocation of hours, you could alter your per hour wage accordingly to still meet the total salary as outlined by the program. For any alterations to the original ten-week schedule, notification would need to be provided to the committee for approval; the revised pay scale would also need to be addressed and agreed upon with the intern prior to selection.

An application form is enclosed.

The deadline for applications is **December 1, 2018**.

Return applications to:

Allana Bridgewater, Internship Coordinator
allana@awna.com
3228 Parsons Road
Edmonton, AB T6N 1M2
780-434-8746 ext. 214
780-438-8356 (fax)

MORE



Alberta Weekly Newspapers Association
C. A. MacLean Foundation

2019 C.A. MacLean Internship Program
Member Application Form

PLEASE COMPLETE ALL APPLICABLE LINES FOR APPLICATION FOR INTERNSHIP FUNDING
ATTACH SEPARATE SHEET OF INFORMATION IF NECESSARY

Newspaper Applicant Information

Newspaper Name: _____

Intern Supervisor: _____ Title: _____

Email Address: _____

Mailing Address: _____

Street Address

City

Province

Postal Code

Phone: _____ Fax: _____

Position Information

Title of intern position: _____

Rate of Pay: _____

Number of weeks intern will be employed: _____

Period of Internship: _____ to _____

Duties during internship: _____

Your Signature: _____ Date: _____

Please complete and return to AWNA by December 1, 2018

Allana Bridgewater, Internship Coordinator
3228 Parsons Road, Edmonton, AB T6N 1M2
allana@awna.com | 780-434-8746 ext. 214